

## Proposed Agenda for the Annual Meeting

Thursday, October 26, 2023

4:00 pm to 7:00 pm Registration and Membership Desk

Friday October 27, 2023

7:30 am - 8:30 am Breakfast

8:45 am - 9:30 am Welcome

9:45 am - 11:00 am Presentation from Justice Center

11:00 am - 12:30 pm Separate sessions for OMH and OPWDD

12:30 pm - 1:30 pm Lunch

1:45 pm - 4:45 pm Training for BOV members

5:00 pm Discussion of Relationship of Directors and Board of Visitor Members

6:30 pm dinner

Saturday, October 28, 2023

7:30 am - 8:30 am Breakfast

8:30 am - 12 pm General Meeting (This generally does not go until noon. However, the time is allotted for anyone who wants to take advantage of it.)

### Important Information:

Payment for room reservations are made in a number of different ways. Some facilities pay with their NET Cards, whereby they need to sign a form that indicates they have authorized the reservations and use of that card number. The hotel will email the form to them. Other people pay, and then request reimbursement.

OPWDD has asked that the members make their reservation, then email [josephine.L.Yankowski@opwdd.ny.gov](mailto:josephine.L.Yankowski@opwdd.ny.gov) their name and the confirmation number and OPWDD will pay for the room. When the person checks in, they will still need to provide a credit card, but the only charges it is used for is incidentals. Finally, email the receipt to Josephine at the end of your stay.