



Office for People With Developmental Disabilities

KATHY HOCHUL
Governor

KERRI E. NEIFELD
Commissioner

WILLOW BAER
Executive Deputy Commissioner

February 16, 2024

Re: 2024-2029 Community Heating, Ventilation, and Air Conditioning (HVAC) and Water Heater Inspections, Start Up, and/or Maintenance and Repair/Replacement Services in Nassau and Suffolk Counties – IFB LI 022824

Questions and Answers:

1. **Question:** Where is the list of sites, equipment, and points of contact?

Answer: Please see pages 29-34 of IFB LI 022824, Exhibit A: Site and Equipment List.

2. **Question:** What are the model numbers or tonnages of the units?

Answer: All unit information available is provided in Exhibit A: Site and Equipment List, pages 29-34, of IFB LI 022824. No individual unit exceeds four (4) tons.

3. **Question:** What are the ages of the units? How long have they been installed?

Answer: All unit information available is provided in Exhibit A: Site and Equipment List, pages 29-34, of IFB LI 022824.

4. **Question:** Are there known, major issues with any of the units?

Answer: No, all units are currently under contract.

5. **Question:** Is the Contractor responsible for providing the maintenance materials? Would materials be added to the maintenance charge?

Answer: As stated on page 19 of IFB LI 022824, “All miscellaneous materials, supplies (lubricants, belts, tools, test instruments, meters, filters, etc.), and equipment necessary to provide preventative maintenance shall be supplied by the Contractor and shall be included in the cost of the service program.”

6. **Question:** Should the bid include both journeyworker and helper?

Answer: As stated on page 35 of IFB LI 022824, “Total Annual Inspections, Start Up, and/or Maintenance Service Cost: All Parts and **Labor** are included in this service.”

As stated on page 35 of IFB LI 022824, “Total Annual Estimated Repair/Replacement Labor Cost: ... The Repair/Replacement Labor Rates per Hour provided by the Bidder are to include the cost of furnishing said



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services, travel time, mileage, miscellaneous materials, equipment, supplies, **labor**, fees, and all other ancillary costs...”

7. **Question:** Is this a prevailing wage bid?

Answer: Please see page 27 of IFB LI 022824, section XVII. Accounting, B. Prevailing Wage for details.

8. **Question:** For preventative maintenance services under \$1,000.00, can the Contractor include a material mark-up?

Answer: As stated on page 19 of IFB LI 022824, “All miscellaneous materials, supplies (lubricants, belts, tools, test instruments, meters, filters, etc.), and equipment necessary to provide preventative maintenance shall be supplied by the Contractor and shall be included in the cost of the service program.”

As stated on page 35 of IFB LI 022824, “Total Annual Inspections, Start Up, and/or Maintenance Service Cost: All **Parts** and Labor are included in this service.”

Respectfully,

A handwritten signature in blue ink that reads "Felicia DeHaan".

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